

Grading Addendum & School Closure Extension to 5/15

April 17, 2020

Dear Haldane Families,

I hope this letter finds you and your family members in good health.

Yesterday, Governor Cuomo extended the NYS on PAUSE measures through May 15, 2020. In accordance with this executive order, Haldane will remain closed through this date.

Attached to this email you will find an addendum to the Haldane Continuity of Learning Plan that details K-12 grading guidelines during the extended school closure. If you have any questions about the Grading Addendum, please contact your child's principal. Additional guidance regarding the 4th quarter is forthcoming.

Over the next few weeks we will learn more about the potential for the return of students prior to the end of the regular academic year. While it is my hope to have the ability to have students and staff on campus safely later this spring, it very well may not be possible. Please know that our school leadership continues to prepare for both scenarios and will be sharing our plans with you in the coming weeks.

Sincerely,
Phil Benante, Ed. D.
Superintendent of Schools
Haldane Central School District

Attached Files

[Haldane CLP Grading Addendum - April 17 2020.pdf](#)

GRADING ADDENDUM

In accordance with the Haldane Continuity of Learning Plan dated April 1, 2020, Haldane faculty are documenting student participation in distance learning and the submission of assigned work during the school closure. Our focus is to minimize gaps in learning and prepare students for successful academic transitions in the future. With the pivot to new instruction during the extended school closure, this addendum provides more specific grading guidelines.

The intention of this grading addendum is to balance the flexibility warranted by the extenuating circumstances, while ensuring that teachers have sufficient evidence of student learning to communicate student achievement in the current grade level or course and make recommendations for a successful transition to the next school year.

End of year grading guidelines, including elementary 3rd trimester report cards and secondary 4th quarter and final course grades, will be determined when there is clarity on the full extent of the school closure.

Haldane Elementary School

Second trimester report cards were distributed at the start of the school closure. As distance learning continues during the third trimester, teachers will:

- Monitor submission of student work, keeping a record of Complete, In Progress, or Missing work.
- Provide descriptive feedback on student work that guides and supports students and families.
- Track the feedback provided using the report card indicators as an organizational structure. Any modifications to third trimester indicators will be determined at a later date.

GRADING ADDENDUM

Haldane Middle and High Schools

Third quarter grading guidelines are based on the compilation of: in-school instruction, online review, and the transition to new instruction via distance learning. Given this situation, as the third quarter draws to a close:

- By April 21, secondary teachers will review each student's "grade in progress" in PowerSchool as of March 12 and will submit either a numerical grade or an Incomplete for the third quarter.
 - Students who are missing work or would not receive a passing grade will be given an Incomplete.
 - Teachers may include grades achieved during the transition to new instruction via distance learning, provided they positively impact the student's third quarter grade.
- By April 21, teachers will contact students who receive an Incomplete to define a reasonable timeframe for submitting outstanding work. The details of that plan will be shared with the student's guidance counselor and the principal. A final grade for the third quarter will be submitted upon the completion of this work.
- As in the past, teachers will provide a written comment for each student on the report card.

While we are in a distance learning environment during the fourth quarter:

- Teachers will document submission of student assignments in PowerSchool using only the options: Complete, Incomplete, or Missing.
- Teachers will track student progress toward the essential learning outcomes of the course outside of PowerSchool so that they will be able to provide evidence-based recommendations for fourth quarter grades. A final determination regarding the calculation of fourth quarter grades will be made at a later date.
- Teachers of college-level courses will follow the grading guidelines of the hosting university.
- The secondary school principals and guidance counselors will discuss student transcript modifications based on the impact of the district grading guidelines, the cancellation of the June 2020 Regents Examinations, and new NYSED diploma requirements.