
GRADING ADDENDUM - TRIMESTER 3/QUARTER 4

The purpose of this addendum is to address grade determinations for the final quarter/trimester of the 2019-2020 school year as a result of the extended school closure due to COVID-19. These grading determinations were predicated on the following beliefs:

- Our students and families may have encountered significant hardship through the final quarter/trimester, and the traditional supports that are in place on our campus are not easily replicated in a remote environment. Thus, no grading practice should further exacerbate what may be an already difficult circumstance for our students and their families (i.e. a “do no harm” approach).
- Our students have been working hard to complete their coursework through the school closure, and this coursework should count towards their final average.
- Instructional delivery and assessment practices may have varied significantly between the start of the course/grade level and the end of the year.

The following grading practices, while not perfect, best honor these beliefs.

Haldane Elementary School

Our teachers will continue to monitor student progress through the 3rd trimester by providing descriptive feedback on the most essential learning for the grade level. The 3rd trimester Report Card will communicate student progress for clusters of indicators in each of the content areas.

The grading key has been modified to include the traditional developmental continuum of 4, 3, 2, 1, and an additional category of “Ungraded” (see additional explanation in the table below). Teachers will include a narrative comment for individual students to supplement the designation of “Ungraded.” The purpose of these grades is to give families the information they need about their child. This report card should be viewed through the lens of progress for the year, rather than specific to the work done during distance learning.

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Haldane Elementary School cont.

A narrative field will be available for additional teacher comments. Report Cards will be sent home to parents at the end of June.

Elementary 3rd Trimester Report Card		
Report Card Code	Level	Qualitative Descriptor
4	Accomplished	Exceeds Grade Level Expectations
3	Proficient	Meets Grade Level Expectations
2	Developing	Approaching Grade Level Expectations
1	Beginning	Below Grade Level Expectations
UG	Ungraded	Student was not able to complete sufficient work for an accurate assessment of learning at this time.

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Haldane Middle and High Schools

During the 4th quarter, teachers will continue to monitor student progress with an emphasis on the most essential learning for the course. As per the prior Grading Addendum, teachers have been tracking student progress toward the essential learning so that they will be able to provide evidence for 4th quarter grades using the guidelines in this end of year grading addendum.

Teachers can continue to use grading practices that are aligned with the assessment type; however, they will award a letter grade for the 4th quarter using the following grading bands and/or qualitative descriptors.

Secondary 4th Quarter Grading		
Report Card Grade	Grading Band	Qualitative Descriptor
A	90 - 100	Student has demonstrated a high level of proficiency with the essential learning outcomes for this quarter.
B	80 - 89	Student has demonstrated a moderate level of proficiency with the essential learning outcomes for this quarter.
C	70 - 79	Student is approaching a moderate level of proficiency with the essential learning outcomes for this quarter.
D	63 - 69	Student has a low level of proficiency with the essential learning outcomes for this quarter.
I	< 63	Students and families will be notified of incompletes two weeks prior to the end of Q4. The teacher, student, and guidance counselor will establish a plan for completion of coursework. If the student does not resolve missing work within the two-week time frame, a value of 62 will be entered for the quarter and will be weighted as noted above.

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Haldane Middle and High Schools cont.

Secondary Final Course Grading	
End of course grades will be determined based on the following calculations:	
4th Quarter Report Card Grade	Grades will be assigned a value equal to the highest value of the grading band: A = 100, B = 89, C = 79, and D = 69
Final Course Grade - Full Year Course	Grades will be calculated as follows: Q1 & Q2 weighted as 30% each Q3 & Q4 weighted as 20% each
Final Course Grade - 2nd Semester Course	Grades will be calculated as follows: Q3 weighted as 60% Q4 weighted as 40%
Incompletes	By June 12, teachers will contact students who have an Incomplete for the quarter. The teacher, student, and guidance counselor will establish a plan for completion of coursework. If a student does not resolve missing work by June 26, a value of 62 will be entered for the quarter and will be weighted as noted above.

Additional information regarding secondary courses:

- Mid-quarter progress reports will be available May 22, and will reflect the letter grade with the accompanying qualitative descriptor only.
- Teachers will provide a specific narrative comment on the final report card.
- Teachers of college-level courses will follow the guidelines of the hosting university.
- Course placement recommendations and requests will be reviewed prior to finalizing 2020-2021 class schedules.
- Senior transcripts will be sent to colleges/universities on June 29.
- As always, students who are impacted by extenuating circumstances will be reviewed individually, and any grading issues will be resolved by the principal.