



## HALDANE MIDDLE SCHOOL

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MaryAnn Seelke, Ed.D.  
Middle School Principal

Dear Middle School Parents:

This letter is to provide clarification as to how the 10<sup>th</sup> period of the day is to be utilized by students. The regular school day for students ends at 2:15 p.m. All teachers will be available in their classroom for extra help from 2:15 p.m. – 2:55 p.m., except on the first day of school and faculty meeting dates (see below). We encourage students to meet with their teachers for extra help during this time period.

In addition, the cafeteria will be open for students to purchase snacks, and the library is available for students to do research, work on computers, or work in groups. If students do not make good use of this time, we will require them to take the 2:15 bus home. Bus transportation is available for middle school students on both the 2:15 p.m. and 2:55 p.m. bus runs.

The bus at 2:55 p.m. is part of the elementary school run, and only students who stay for extra help are permitted to ride this bus. Students are required to follow the rules and expectations for appropriate behavior on the elementary school bus.

Our intent is to have middle school students make the best of their educational experience and take advantage of the opportunities available to them in a responsible manner. We would appreciate your assistance in accomplishing this goal by reviewing the attached guidelines with your child.

Thank you for your cooperation and understanding. If you have any questions please feel free to contact us.

Sincerely,

MaryAnn Seelke, Ed.D.  
Middle School Principal

## 10<sup>th</sup> Period Guidelines

### General:

1. Students should be signed in with a teacher, the library, or the cafeteria, and hallways should be clear by the time the second bell rings.
2. Students who want a snack and wish to return to a classroom should report immediately to the cafeteria. Students do not need a pass if they do this in a timely manner.
3. Students must have a pass if they are to leave a room prior to the end of 10<sup>th</sup> period.

### Library:

1. Students are encouraged to complete homework and/or conduct research in the library.
2. Snacks will not be allowed in the library.
3. Students should speak quietly while in the library.

### Café:

1. Modified athletes in 7<sup>th</sup> and 8<sup>th</sup> grade may use this time to complete homework and socialize with their classmates in preparation for afterschool activities to begin.
2. Sixth grade students may purchase snacks, but must return to a classroom.
3. Students who arrive after 2:25 p.m. must have a pass.

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**Please note:** Teachers are not available for extra help when faculty meetings are scheduled. All students should plan on taking the 2:15 p.m. bus home on these days, unless they have a school sponsored event that takes place after school hours. If so, the student may remain in the cafeteria until the event begins.

### MS Faculty Meeting Schedule

September 17, 2019

October 29, 2019

November 12, 2019

December 10, 2019

January 7, 2020

February 4, 2020

March 10, 2020

April 14, 2020

May 12, 2020

June 9, 2020